

Return to:  
 Harris County Appraisal District  
 Business & Industrial Property Div.  
 PO Box 922007  
 Houston, TX 77292-2007  
 Form 22.15-BPP Facsimile

**CONFIDENTIAL**  
**BUSINESS PERSONAL PROPERTY RENDITION**  
**JANUARY 1, 2012**

Tax Form   
 Account   
 Tax Year 

**PART 1. PROPERTY OWNER NAME, ADDRESS, AND PHYSICAL LOCATION OR SITUS [Required]**

Business Name Sample Harris County Business Owner Brent Tomlinson (DBA Tomlinson Hardware)  
 Mailing Address 2525 W. Ellington Drive Property Address 444 Hardinton Lane  
 City / State / Zip Houston, TX 55555-1234 City / State / Zip Houston, TX 55555-1234  
 Ownership Type (optional)  Individual  Corporation  Partnership  Other: \_\_\_\_\_

Account Number: **0000000** iFile: **12345678**  
 Agent's Name, Address, ID \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Part 2. BUSINESS INFORMATION:** Please address all that apply. Optional, but very important.

Business Type  Manufacturing  Wholesale  Retail  Service  
 Business Description We manufacture and sell widgets.  
 Business Start Date at location 01/01/2003 SQFT Occupied 32,000 Sales Tax Permit 5554321

Business was  closed,  sold or  moved on 10/12/2009  
 New owner name, address, and phone (if sold) \_\_\_\_\_  
 New location (if moved) 123 Widget Way.  
 Assets in place on Jan 1?  Y  N Business Owned No Assets as of Jan 1?  Y  N

**Part 3. Affirmation of Prior Year Rendition:**

*Check only if applicable and your personal property assets on January 1, were exactly the same as those assets contained in the most recent rendition statement filed.*

"I affirm that the information contained in the most recent rendition statement filed by the property owner in a prior tax year is accurate with respect to the current tax year in accordance with Section 22.01(l) of the Texas Property Tax Code". [If checked, you may skip to 'Signature and Affirmation']

**Part 4. Description of Assets:** A description of assets is required unless you checked Part 3 of this form. Below, please check all that apply.

Inventory  Raw Materials  Furniture & Fixtures  Computers Location (if different from above) \_\_\_\_\_  
 Supplies  Work in Process  Machinery & Equipment  Miscellaneous Describe Miscellaneous Assets \_\_\_\_\_

**Part 5. Market Value:** What do you estimate to be the total market value of your business assets? [Required, unless you checked Part 3 of this form.]

Under \$20,000 [If checked Schedule A is optional as long as a general description of the property by type or category has been provided in Part 3.]  
 \$20,000 and over [You must complete Schedules B/C/D. Original Cost (Historical Cost) and year acquired can be provided in lieu of a Good Faith Estimate of Value.]

**Part 9. PERSONAL PROPERTY YOU MANAGE OR CONTROL AS A FIDUCIARY** (Property owner's name, address, phone, desc) [Optional if Part 3 is checked or if 'Under \$20,000' is checked in Part 5]

Brad Smith, 123 Main, Houston TX 11223, (713) 555-1212, computers  
Bill Ellington, 321 Oak, Houston TX 55443 (713) 555-2323, furniture, various items  
3rd party here  
4th party here

Complete this signature block below and return the form to the address shown above. Unless you receive an extension (see instructions, your form must be delivered or postmarked no later than April 16, 2012

<b>Signature and Affirmation:</b> Information contained in this rendition and all attachments, if any, is accurate and complete to the best of my knowledge and belief.			
Owner/Agent Signature	Title Vice President	Printed Name Bill Trenton	Date 1/9/2012
Company Name Sample Harris County		Email (optional) harris@harris.com	Phone (713) 111-2222
Section 22.26 of the Property Tax Code states; (a) Each rendition statement or property report required or authorized by this chapter must be signed by an individual who is required to file the statement or report. (b) When a corporation is required to file a statement or report, an officer of the corporation or an employee or agent who has been designated in writing by the board of directors or by an authorized officer to sign in behalf of the corporation must sign the statement or report.		Notary Statement: Complete if signer is not an owner, employee, or officer of the company or affiliated company. SUSCRIBED AND SWORN TO BEFORE ME this the _____ day of _____, 2012. _____ Notary Public, State of Texas	

SEAL

**If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.**  
 If you fail to timely file a rendition or property report by Texas law, the chief appraiser must impose a penalty in an amount equal to 10 percent of the total taxes due on the property for the current year. If the court determines that you filed a false rendition or report with the intent to commit fraud, or to evade the tax, or you alter, destroy, or conceal any record, document, or thing or present to the chief appraiser any altered or fraudulent record, document, or thing, or otherwise engage in fraudulent conduct for the purpose of affecting the outcome of an inspection, investigation determination, or other proceeding before the appraisal district, the chief appraiser must impose an additional penalty equal to 50 percent of the total taxes due on the property for the current year.

Continue to Schedule B (Optional if Part 3 is checked OR if 'Under \$20,000' is checked in Part 5)

**SCHEDULE B: PERSONAL PROPERTY, OTHER THAN INVENTORY, VALUED AT \$20,000 or MORE**

List all taxable personal property by type/category of property (See "Definitions"). If you carry consigned goods, also list below the names and addresses of each consignor. If needed you may attach additional sheets. Or, you may attach a computer-generated copy listing the information below.

Sept 1, Inventory Appraisal - Check this box if you made written application to the appraisal district for September 1 inventory appraisal by July 31, 2011. Enter cost data or your good faith opinion of market value for your inventory as of September 1. Cost data or owner's good faith estimate for assets other than inventory must be of Jan 1.

General property description by type/category	New/Used *	Quantity *	Good faith estimate of market value ** (or)	Orig. Cost *** (and)	Year Acquired ***	D.L. ****	FID *****
<b>Computers (PC &amp; Peripherals)</b>							
DELL Inspiron	N		1,500			<input type="checkbox"/>	<input type="checkbox"/>
			<b>1,500</b>		<b>2011 Totals</b>		
Computer	N			1,199	2010	<input type="checkbox"/>	<input type="checkbox"/>
Misc PCs	N	15	7,500			<input type="checkbox"/>	<input type="checkbox"/>
			<b>7,500</b>	<b>1,199</b>	<b>2010 Totals</b>		
Computers	N			5,311	2006	<input type="checkbox"/>	<input type="checkbox"/>
Lap top computer	N			2,338	2006	<input type="checkbox"/>	<input type="checkbox"/>
				<b>7,649</b>	<b>2006 Totals</b>		
Computer	N			3,502	2000	<input type="checkbox"/>	<input type="checkbox"/>
				<b>3,502</b>	<b>2000 Totals</b>		
<b>Total for Computers (PC &amp; Peripherals)</b>			<b>\$9,000</b>	<b>\$12,350</b>			
<b>Furniture and Fixtures</b>							
Furniture	N			510	2009	<input type="checkbox"/>	<input type="checkbox"/>
				<b>510</b>	<b>2009 Totals</b>		
F & F Misc.	N		4,500			<input type="checkbox"/>	<input type="checkbox"/>
			<b>4,500</b>		<b>2007 Totals</b>		
Chairs and plants	N			721	2006	<input type="checkbox"/>	<input type="checkbox"/>
Off Depot office furnishings	N			295	2006	<input type="checkbox"/>	<input type="checkbox"/>
Office Depot office furnishings	N		1,000			<input type="checkbox"/>	<input type="checkbox"/>
Office furniture	N			360	2006	<input type="checkbox"/>	<input type="checkbox"/>
Sam's Club office furnishings	N			75	2006	<input type="checkbox"/>	<input type="checkbox"/>
			<b>1,000</b>	<b>1,451</b>	<b>2006 Totals</b>		
<b>Total for Furniture and Fixtures</b>			<b>\$5,500</b>	<b>\$1,961</b>			

<b>Machinery and Equipment</b>									
Equipment	N			3,702	2009	<input type="checkbox"/>	<input type="checkbox"/>		
				<b>3,702</b>	<b>2009 Totals</b>				
Storage tanks	N			2,298	2008	<input type="checkbox"/>	<input type="checkbox"/>		
				<b>2,298</b>	<b>2008 Totals</b>				
Storage tank	N			1,299	2004	<input type="checkbox"/>	<input type="checkbox"/>		
Storage tank	N			1,337	2004	<input type="checkbox"/>	<input type="checkbox"/>		
Storage tank	N			2,080	2004	<input type="checkbox"/>	<input type="checkbox"/>		
Storage tank	N			1,394	2004	<input type="checkbox"/>	<input type="checkbox"/>		
				<b>6,110</b>	<b>2004 Totals</b>				
4 storage tanks	N		4,800			<input type="checkbox"/>	<input type="checkbox"/>		
Fork lift	N			1,800	2003	<input type="checkbox"/>	<input type="checkbox"/>		
Oil storage tank	N			1,099	2003	<input type="checkbox"/>	<input type="checkbox"/>		
				<b>4,800</b>	<b>2,899</b>	<b>2003 Totals</b>			
3 storage tanks	N			3,400	2002	<input type="checkbox"/>	<input type="checkbox"/>		
6 storage tanks	N			24,000	2002	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Property Location: 123 old tank avenue									
Trailer	N		500			<input type="checkbox"/>	<input type="checkbox"/>		
				<b>500</b>	<b>27,400</b>	<b>2002 Totals</b>			
Oil storage tank	N			2,130	1999	<input type="checkbox"/>	<input type="checkbox"/>		
Spray tank	N			1,822	1999	<input type="checkbox"/>	<input type="checkbox"/>		
Tank trailer	N			975	1999	<input type="checkbox"/>	<input type="checkbox"/>		
Trailer equipment	N			2,113	1999	<input type="checkbox"/>	<input type="checkbox"/>		
				<b>7,040</b>	<b>1999 Totals</b>				
<b>Total for Machinery and Equipment</b>				<b>\$5,300</b>	<b>\$49,449</b>				
<b>Totals for ALL Categories</b>		<b>Items : 29</b>	<b>FMV</b>	<b>\$19,800</b>	<b>\$63,760</b>	<b>COST</b>			
<b>GRAND TOTAL</b>				<b>\$83,560</b>	<b>FMV + COST</b>				

\* Optional

\*\* If you provide an amount in the "good faith estimate of market value", you need not complete a "original cost" and "year acquired." "Good faith estimate of market value" is not admissible in subsequent protest, hearing, appeal, suit, or other proceeding involving the property except for: (1) proceedings to determine whether a person complied with rendition requirement; (2) proceedings for determination of fraud or intent to evade tax; or (3) a protest under Section 41.41, Tax Code.

\*\*\* If you provide an amount in a "original cost" and "year acquired", you need not complete "good faith estimate of market value".

\*\*\*\* If the property is located or taxable at a different location, check the 'D.L.' box and include the property address or address where taxable.

\*\*\*\*\* If property is managed or controlled as a Fiduciary, check the 'FID' box and list the owner's name and address on page 1.

**SCHEDULE C: INVENTORY**

List all taxable inventory by type/category of property (example: merchandise, supplies, etc.). If you manage or control property as a fiduciary on January 1, also list the names and addresses of each property owner on page 1. If you carry consigned goods, also list below the names and addresses of each consignor. If needed you may attach additional sheets. Or, you may attach a computer-generated copy listing the information below.

General property description by type/category	Quantity	Good faith estimate of market value ** (or)	Orig. Cost *** (and)	Year Acquired ***	D.L. ****	FID *****
<b>Inventory Held for Sale</b>						
Inventory			25,000	2011	<input type="checkbox"/>	<input type="checkbox"/>
			<b>25,000</b>	<b>2011 Totals</b>		
<b>Raw Materials</b>						
Raw materials description			11,250	2011	<input type="checkbox"/>	<input type="checkbox"/>
			<b>11,250</b>	<b>2011 Totals</b>		
<b>Supplies</b>						
Various supplies			12,750	2011	<input type="checkbox"/>	<input type="checkbox"/>
			<b>12,750</b>	<b>2011 Totals</b>		
<b>Totals for ALL Categories</b>		<b>Items : 3</b>	<b>\$49,000</b>	<b>COST</b>		

\* Optional

\*\* If you provide an amount in the "good faith estimate of market value", you need not complete a "original cost" and "year acquired." "Good faith estimate of market value" is not admissible in subsequent protest, hearing, appeal, suit, or other proceeding involving the property except for: (1) proceedings to determine whether a person complied with rendition requirement; (2) proceedings for determination of fraud or intent to evade tax; or (3) a protest under Section 41.41, Tax Code.

\*\*\* If you provide an amount in a "original cost" and "year acquired", you need not complete "good faith estimate of market value".

\*\*\*\* If the property is located or taxable at a different location, check the 'D.L.' box and include the property address or address where taxable.

\*\*\*\*\* If property is managed or controlled as a Fiduciary, check the 'FID' box and list the owner's name and address on page 1.

**SCHEDULE D: PROPERTY UNDER BAILMENT, LEASE, CONSIGNMENT, OR OTHER ARRANGEMENT**

List the name and address of each property owner of taxable property that is in your possession or under your management on January 1 by bailment, lease, consignment, or other arrangement. If needed you may attach additional sheets. Or, you may attach a computer-generated copy listing the information below.

General property description by type/category	Name, Address, and Telephone Number of Owner	Contract Number *	Year Acquired *	Selling Price if stated in lease *	Annual Rent *
<b>Leased, loaned . . . from others</b>					
Leased ditch digger	Bob Ellington 123 Park Way (214) 555-1212		2011	\$14,000	\$500
<b>Total Number of Items: 1</b>					

\* Optional