

**OTC 901
Tax Year 2025**

Revised 11-2024

**State of Oklahoma
BUSINESS PERSONAL PROPERTY RENDITION
Tulsa County**



Return to County Assessor - Filing Date: January 1 - Delinquent Penalties after March 15

(918) 596-5114

John A. Wright, Tulsa County Assessor, ATTN: Business Personal Property Dept., 218 W Sixth St., Fifth floor, Tulsa, OK 74119

RE# 75253-55-55-12345	PP# P00000596001234	T-9A	REPORT ONLY TANGIBLE ASSETS		
Phone Number (918) 252-1157 Email Address oklahoma@oklahoma.com			Part One: Start Here	FEIN <u>73-1112222</u>	
Owner/DBA Doug Anderson Sample Oklahoma 901				Type of Business <u>Software Programming</u>	
Mailing Address 9719 S 92 E Ave				North American Industry Classification System 7 2 3 8 3 2	
City, State, ZIP Tulsa, OK 74133				Are other businesses included in this rendition? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are you renting or leasing this business location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you own any real estate improvements at this location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When did you start business at this location? Date: <u>07/01/1995</u> What is the occupied square footage at this location? <u>4,000</u>				If yes, please list: <u>Other businesses listed here ...</u> Physical location if different from mailing address <u>94132 South 92nd East Avenue, Tulsa OK 55555-5555</u> Name and number of person to contact for audit purposes (optional): <u>Sue Jones (918) 555-1212 Ext 1234</u>	
Are you still in business at this location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, current location? _____ If No, do you still own the business personal property? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, date disposed/sold: _____ If sold, buyer name: <u>Business was renamed from 'Old Business name'</u> Buyer address: <u>to 'New Business name' on 6/5/2022</u> If disposed or sold, stop here. Sign and return.					

PART TWO: OKLAHOMA TAXABLE FIXED ASSETS, FROM FORM 904 SCHEDULE 3 OR 3A

DESCRIPTION	Beginning Total Original Cost <u>Not Book Value</u>	Additions to Total Original Cost <u>Not Book Value</u>	Deletions to Total Original Cost <u>Not Book Value</u>	Ending Total Original Cost <u>Not Book Value</u>	Assessor Use	
					Reconciled	Assessed Value
Leasehold Improvement <small>Original Cost</small>	500	400		900		
Furniture and Fixtures <small>Original Cost</small>	10,750	950	500	11,200		
Electronic Equipment <small>Original Cost</small>	2,995	2,245		5,240		
Computer Equipment <small>Original Cost</small>	19,800	2,105		21,905		
Machinery Equipment <small>Original Cost</small>	500	3,300		3,800		
Forklifts and Construction <small>Original Cost</small>	8,300	600		8,900		
Tooling, Dies and Molds <small>Original Cost</small>	1,950	4,560	700	5,810		
Other Assets and Trade Tools <small>Original Cost</small>	1,200	800		2,000		
Leased to Others <small>Original Cost (See Instructions)</small>		1,200		1,200		
→ Column Totals →	45,995	16,160	1,200	60,955	Total	Total
Leased from Others <small>Original Cost (See Instructions)</small>		→ A) Total Fixed Assets →		\$ 60,955		

PART THREE: OKLAHOMA TAXABLE INVENTORY

inventories: Total supplies, parts, equipment, etc. stored and/or not currently in use including raw materials, work in progress, finished goods,		Average Inventory (From Part 6)	16,372	Net Inventory
		Less Freeport Exemption (Form 901-F)	4,815	Total Assessed
		Consignment and/or Floorplan Inventory	1,200	Penalty
		B) Net Taxable Inventory =	10,357	Total Net
		C) Grand Total (add A + B) =	71,312	Date Filed
		For Taxpayer (*See instructions) Fair Cash Value (Market): \$	29,242	____ / ____ / ____
				Assessment % School District

State of Oklahoma - County of Tulsa
 I, Henry James III under penalties of perjury, do hereby depose and say that I am President of Sample Oklahoma 901
 company; that as such I am acquainted with the books, accounts, and affairs of said company and know that the
 accompanying statement to be true, correct, and complete, and that all information requested herein has been fully and
 correctly given to the best of my knowledge. (68 O.S. Section 2945 provides penalties for false oaths)

**Don't Forget
to Sign**



Signature of preparer if other than taxpayer	Date	123 CPA Avenue - Accountant City, OK 55555	Preparer's address	(John Doe Company)
Signature of taxpayer	01/11/2025	1234567	Preparer's identification number	(918) 555-1212 Ext 1234
			Preparer's phone number	



Name of Business: Sample Oklahoma 901 (Doug Anderson)
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Acct #: P00000596001234

PART FOUR: ADDITIONS DURING THE REPORTING YEAR, OR SCHEDULE 3, OR 3-A

Item Number	Leasehold Improvement	Year Acquired		Total Original Cost or RCN
		New	Used	
34	Repaired sign	2024		225
39	Curb put in	2024		175

Total Additions for Leasehold Improvement **\$400**

Item Number	Furniture and Fixtures	Year Acquired		Total Original Cost or RCN
		New	Used	
19	Receptionist desk	2024		350
29	Couch	2024		100
37	Misc furniture		2024	500

Total Additions for Furniture and Fixtures **\$950**

Item Number	Electronic Equipment	Year Acquired		Total Original Cost or RCN
		New	Used	
16	Blueprinting machine	2024		2,100
35	Copier	2024		145

Total Additions for Electronic Equipment **\$2,245**

Item Number	Computer Equipment	Year Acquired		Total Original Cost or RCN
		New	Used	
15	Printer table	2024		55
21	Dell Dimension 8200	2024		2,050

Total Additions for Computer Equipment **\$2,105**

Item Number	Machinery and Equipment	Year Acquired		Total Original Cost or RCN
		New	Used	
17	Standard lathe		2024	3,300

Total Additions for Machinery and Equipment **\$3,300**

Item Number	Forklifts and Construction	Year Acquired		Total Original Cost or RCN
		New	Used	
10	Tires for forklift		2024	600

Total Additions for Forklifts and Construction **\$600**

Item Number	Tooling, Dies, and Molds	Year Acquired		Total Original Cost or RCN
		New	Used	
18	Various molds for proto-typing	2024		4,400
26	Power drill	2024		160

Total Additions for Tooling, Dies, and Molds **\$4,560**

Item Number	Other Assets and Trade Tools	Year Acquired		Total Original Cost or RCN
		New	Used	
9	Misc tools, wrenches, screwdrivers etc	2024		800

Total Additions for Other Assets and Trade Tools **\$800**



Name of Business: Sample Oklahoma 901 (Doug Anderson)
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Acct #: P00000596001234

PART FOUR: ADDITIONS DURING THE REPORTING YEAR, OR SCHEDULE 3, OR 3-A

Item Number	Leased To Others	Year Acquired		Total Original Cost or RCN
		New	Used	
7	Leased old chairs to Dairy Queen	2024		900
	Lease Information	Asset Type : Furniture Age of Asset : 1 years Lease Term : 36 months Payment : \$500 Lessee Name : Lesse Name here Address : lessee's address Phone : lessee's phone		
20	Leased mapping machine to Ralph		2024	300
	Lease Information	Asset Type : Map type asset. Not sure Age of Asset : 8 years Lease Term : 2 years Payment : \$75 Lessee Name : Ralph Smith Address : 333 Smith lane Phone : (918) 232-3232		

Total Additions for Leased To Others \$1,200

Item Number	Leased From Others	Year Acquired		Total Original Cost or RCN
		New	Used	
5	Dell Dimension Computer	2020		
	Lease Information	Asset Type : Bob's asset type Age of Asset : 5 years Lease Term : monthly Payment : \$250 Owner Name : Bob Henderson Address : 123 Bobby Street Phone : (918) 252-1234 First Year of Lease : 2020		

Total Additions for Leased From Others

Total Additions for Tax Year 2025 ➔ \$16,160

PART FIVE: DELETIONS DURING THE REPORTING YEAR

Item Number	Furniture and Fixtures	Year Acquired		Total Original Cost or RCN
		New	Used	
11	Fat Freddy's Furniture		2017	500

Total Deletions for Furniture and Fixtures \$500

Item Number	Tooling, Dies, and Molds	Year Acquired		Total Original Cost or RCN
		New	Used	
6	Mold #4823	2023		700

Total Deletions for Tooling, Dies, and Molds \$700

Total Deletions for Tax Year 2025 ➔ \$1,200

For Additions & Deletions, subtotals are printed within each category if there is more than one asset listed for the same year.

PART SIX: BEGINNING OR MONTHLY INVENTORY

January	February	March	April	May	June	Average
6,333	2,000		400			
July	August	September	October	November	December	
78,000		9,000			2,500	16,372

OTC 904-A
Schedule 3-A
Tax Year 2025

Revised 11-2024

State of Oklahoma
ASSET LISTING (GROUPED)



Taxpayers filing in **TULSA** County: Must complete this schedule listing like or similar items grouped by description, year of acquisition and original cost and class. This schedule to be filed with completed OTC Form 901 rendition.

Name of Business: Sample Oklahoma 901 (Doug Anderson) Phone: (918) 252-1157
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Account Number: P00000596001234 Email Address: oklahoma@oklahoma.com

REPORT ONLY TANGIBLE ASSETS					ASSESSORS USE ONLY				
Item Number	Leasehold Improvement	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
34	Repaired sign	2024		225					
39	Curb put in	2024		175					
1	New sign	2023		500					
Leasehold Improvement Total				\$900	Ttl				

Item Number	Furniture and Fixtures	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
19	Receptionist desk	2024		350					
29	Couch	2024		100					
37	Misc furniture		2024	500					
12	Old Mahogany desk		2023	10,000					
28	Lamps		2022	250					
Furniture and Fixtures Total				\$11,200	Ttl				

Item Number	Electronic Equipment	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
16	Blueprinting machine	2024		2,100					
35	Copier	2024		145					
40	CAD Drafting table	2022		2,995					
Electronic Equipment Total				\$5,240	Ttl				

Item Number	Computer Equipment	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
15	Printer table	2024		55					
21	Dell Dimension 8200	2024		2,050					
14	Disk Server		2023	200					
13	Nine Dell computers	2021		19,500					
2	RadioShack TRS-III	2017		100					
Computer Equipment Total				\$21,905	Ttl				

Item Number	Machinery and Equipment	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
17	Standard lathe		2024	3,300					
3	Brookings sheet bender - model 100A	2023		500					
Machinery and Equipment Total				\$3,800	Ttl				

Item Number	Forklifts and Construction	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
10	Tires for forklift		2024	600					
42	CASE forklift	2021		8,300					
Forklifts and Construction Total				\$8,900	Ttl				

Item Number	Tooling, Dies, and Molds	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
18	Various molds for proto-typing	2024		4,400					
26	Power drill	2024		160					
27	Hammer and tong set	2023		1,250					
Tooling, Dies, and Molds Total				\$5,810	Ttl				

Item Number	Other Assets and Trade Tools	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
9	Misc tools, wrenches, screwdrivers etc	2024		800					
41	Multi-rack CD burner/labler	2020		1,200					
Other Assets and Trade Tools Total				\$2,000	Ttl				

OTC 904-A
Schedule 3-A
Tax Year 2025

Revised 11-2024

State of Oklahoma
ASSET LISTING (GROUPED)



Taxpayers filing in **TULSA** County: Must complete this schedule listing like or similar items grouped by description, year of acquisition and original cost and class. This schedule to be filed with completed OTC Form 901 rendition.

Name of Business: Sample Oklahoma 901 (Doug Anderson) Phone: (918) 252-1157
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Account Number: P00000596001234 Email Address: oklahoma@oklahoma.com

REPORT ONLY TANGIBLE ASSETS					ASSESSORS USE ONLY				
Item Number	Leased To Others	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used						
7	Leased old chairs to Dairy Queen	2024		900					
Lease Information				Asset Type : Furniture					
Lessee Name : Lesse Name here				Age of Asset : 1 years					
Address : lessee's address				Lease Term : 36 months		Payment : \$500			
Phone : lessee's phone									
20	Leased mapping machine to Ralph		2024	300					
Lease Information				Asset Type : Map type asset. Not sure					
Lessee Name : Ralph Smith				Age of Asset : 8 years					
Address : 333 Smith lane				Lease Term : 2 years		Payment : \$75			
Phone : (918) 232-3232									

Leased To Others Total **\$1,200** **Ttl**

Item Number	Leased From Others	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used					
4	Dell Dimension	2023		0				
Lease Information				Asset Type : Computer				
Owner Name : Bev Anderson				Age of Asset : 2 years				
Address : 325 Anderson Street				Lease Term : 2 years		Payment : \$25		
Phone : (405) 111-3333				First Year of Lease : 2023				
5	Dell Dimension Computer		2020	0				
Lease Information				Asset Type : Bob's asset type				
Owner Name : Bob Henderson				Age of Asset : 5 years				
Address : 123 Bobby Street				Lease Term : monthly		Payment : \$250		
Phone : (918) 252-1234				First Year of Lease : 2020				

Leased From Others Total **\$0** **Ttl**

Asset Grand Totals **\$60,955**

29 assets

OTC 901-F
Tax Year 2025

Revised 11-2024

State of Oklahoma
FREEPORT EXEMPTION DECLARATION
Tulsa County



Return to County Assessor - Filing Date: January 1 - March 15

NAME AND ADDRESS **USE CURRENT YEAR FORM**

Firm Name	Other firm name used for Freeport Exemption	School District T-9A
Property Address :	94132 South 92nd East Avenue, Tulsa OK 55555-5555	
Mailing Address ...	123 S 92 E Ave, Tulsa OK 74133	
Phone Number ...:	(918) 252-1157 Email Address : oklahoma@oklahoma.com	

This is a statement of goods, wares, and merchandise exempt from taxation under Article X, Section 6A of the Oklahoma Constitution.
Please note that inventory costs must include raw material, work in progress, finished goods, consigned and floor planned merchandise.

COST OF GOODS SOLD

1	Beginning inventory in Oklahoma	\$	78,000
2	Add: Total purchases for Oklahoma Inventory	\$	9,000
3	Add: Incoming freight charges related to line 2	\$	300
4	Add: Other cost (work in process, labor, and/or other related overhead)	\$	650
5	Less: Ending inventory in Oklahoma	\$	
6	Cost of goods sold (Sum of lines 1, 2, 3, and 4 - minus line 5)	\$	87,950

AVERAGE INVENTORY

7	Monthly inventory (Enter 0 for the months with no inventory)						
	January 6,333	February 2,000	March 0	April 400	May 0	June 0	
	July 78,000	August 0	September 9,000	October 0	November 0	December 2,500	
8	Total Inventory (Sum of the preceding months)					\$	98,233
9	Average Inventory (line 8 divided by number of months in Oklahoma)					\$	16,372
10	Inventory turns per year (line 6 divided by line 9)					\$	5.3720
11	Months required for turnover (number of months in Oklahoma divided by line 10)					\$	2.2338
	Note: If line 11 is more than 9.0, the exemption is not allowed.						

PURCHASES FOR OKLAHOMA INVENTORY

12	Total purchases for Oklahoma inventory (from line 2)	\$	9,000
13	Less: Inventory purchases from Oklahoma vendors	\$	4,000
14	Inventory purchased from out-of-state vendors	\$	5,000
15	Percent of out-of-state purchases (line 14 divided by line 12)	\$	55.56 %

SALES FROM OKLAHOMA INVENTORY

16	Total sales from Oklahoma inventory	\$	8,500
17	Less: Sales within Oklahoma	\$	6,000
18	Sold and shipped out-of-state	\$	2,500
19	Percent of out-of-state sales (line 18 divided by line 16)	\$	29.41 %

FREEPORT EXEMPTION

20	Average inventory (from line 9)	\$	16,372
21	Less: Amount exempt (lower of line 15 or line 19 x line 20)	\$	4,815
22	Inventory amount not exempt	\$	11,557

All the above described property is located in Tulsa County, Oklahoma.

I, the undersigned officer of the above named company, corporation, or business concern do hereby declare under oath as provided by Oklahoma Statutes that the above schedule and statements have been examined by me and to the best of my knowledge and belief is a true and complete return, made in good faith, for the taxable year stated.

Signature _____ Title President _____ Date 01/11/2025 _____

Freeport Exemption

Article X, Section 6A, Oklahoma Constitution

Tangible Personal Property Moving through the State

All property consigned to a consignee in this State from outside this State to be forwarded to a point outside this State, which is entitled under the tariffs, rules, and regulations approved by the Interstate Commerce Commission to be forwarded at through rates from the point of origin to the point of destination, if not detained within this State for a period of more than ninety (90) days, shall be deemed to be property moving in interstate commerce, and no such property shall be subject to taxation in this State; provided, that goods, wares and merchandise whether or not moving on through rates, shall be deemed to move in interstate commerce, and not subject to taxation in this State if not detained more than nine (9) months where such goods, wares and merchandise are so held for assembly, storage, manufacturing, processing or fabricating purposes; provided, further, that personal property consigned for sale within this State must be assessed as any other personal property.

Added by State Question No. 443, adopted at election held September 17, 1968.

Article 10, Section 22A

No person, firm, corporation or other legal entity shall be allowed to file for any ad valorem tax exemption provided for in Article X of the Oklahoma Constitution, for any year or years prior to the person, firm, corporation or legal entity filing their original application for said exemption with the county assessor. Eligibility for the applicable exemption shall be established as required by law. The legislature may pass any additional laws that may be required to implement the provisions of this section.

Added by State Question No. 741, adopted at election held November 4, 2008.

68 O.S. Section 2902.2

Any person, firm, or corporation claiming the exemption provided in Section 6 A of Article X of the Oklahoma Constitution shall file an application with the county assessor for each year for which the exemption is claimed. The application shall be on a form prescribed by the Oklahoma Tax Commission and shall be filed on or before March 15 or within 30 days from and after receipt of taxpayer notice of valuation increase, whichever is later. Applications must be filed in the year in which the exemption is requested. Claims filed for previous years shall be declared null and void. Eligibility for the exemption shall be established by annually filing an affidavit with the county assessor stating that the property qualifies for exemption pursuant to the provisions of Section 6 A of Article X of the Oklahoma Constitution and such other information as may be required by the Tax Commission or the county assessor.

SB 521, adopted March 29, 2000, with emergency.

See: Attorney General Opinion: 03-23, Date of Filing.

See: Attorney Opinion: 13-24, Date of Filing

Freeport must be filed by March 15.

FORM 901/901P - Other Information

TAX YEAR 2025

Name of Business: Sample Oklahoma 901 (Doug Anderson)
Address: 9719 S 92 E Ave - Tulsa, OK 74133
Personal Property Acct #: P00000596001234

Number of Units: 4
Strip Center or Office Building: Remington Towers III
Other Information: Several assets were moved to this location from our Sapulpa plant. Please contact us if you have any questions.

**OTC 901-IP
Tax Year 2025**

Revised 11-2024

**State of Oklahoma
INTANGIBLE PERSONAL PROPERTY EXEMPTION**

Tulsa County



(918) 596-5114

John A. Wright, Tulsa County Assessor, ATTN: Business Personal Property Dept., 218 W Sixth St., Fifth floor, Tulsa, OK 74119

RE# 75253-55-55-12345	PP# P00000596001234	T-9A	
			FEIN <u>73-1112222</u>
Phone Number (918) 252-1157	Type of Business <u>Software Programming</u>		
Email Address <u>oklahoma@oklahoma.com</u>	North American Industry Classification System 7 2 3 8 3 2		
Owner /DBA <u>Doug Anderson Sample Oklahoma 901</u>	Are other businesses included in this rendition? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Mailing Address <u>9719 S 92 E Ave</u>	If yes, please list: <u>Other businesses listed here ...</u>		
City, State, ZIP <u>Tulsa, OK 74133</u>	Physical location if different than mailing address <u>94132 South 92nd East Avenue, Tulsa OK 55555-5555</u>		
Please provide the name and number of person to contact for audit purposes: <u>Sue Jones (918) 555-1212 Ext 1234</u>			

**REPORTING AND DOCUMENTATION
LOCALLY ASSESSED PERSONAL PROPERTY**

Beginning January 1, 2013, the Oklahoma Constitution, Section 6A of Article 10, exempts intangible personal property from ad valorem tax. The taxpayer must identify any intangible personal property which the taxpayer claims has been valued and assessed. If the intangible personal property has not been valued and assessed by the county assessor there is not a valid claim for exemption. Documentation must be submitted with this form establishing the existence, value and prior assessment of any intangible personal property claimed to be exempt.

Return to County Assessor by March 15.

INTANGIBLE PERSONAL PROPERTY LISTING			
Asset Description	Original Cost	Net Book	Taxpayer's Estimate of Fair Market Value
Totals			

State of Oklahoma - County of Tulsa
 I, Henry James III, under penalties of perjury, do hereby depose and say that I am President of Sample Oklahoma 901 company; that as such I am acquainted with the books, accounts, and affairs of said company and know that the accompanying statement to be true, correct, and complete, and that all information requested herein has been fully and correctly given to the best of my knowledge. (68 O.S. Section 2945 provides penalties for false oaths)

Don't Forget to Sign		01/11/2025	
	Signature of preparer if other than taxpayer	Date	Preparer's address (John Doe Company)
		01/11/2025	
	Signature of taxpayer	Date	Preparer's identification number (918) 555-1212 Ext 1234 Preparer's phone number

Asset Costs for years 2024 to 2008

Year	Totals	Computer Equipment	Electronic Equipment	Forklifts and Construction	Furniture and Fixtures	Leased To Others	Leasehold Improvement	Machinery and Equipment	Other Assets and Trade Tools	Tooling, Dies, and Molds
2024	16,160	2,105	2,245	600	950	1,200	400	3,300	800	4,560
2023	12,450	200			10,000		500	500		1,250
2022	3,245		2,995		250					
2021	27,800	19,500		8,300						
2020	1,200								1,200	
2017	100	100								
Totals	60,955	21,905	5,240	8,900	11,200	1,200	900	3,800	2,000	5,810

Fair Market Values of All Assets (calculated)

Year	Totals	Computer Equipment	Electronic Equipment	Forklifts and Construction	Furniture and Fixtures	Leased To Others	Leasehold Improvement	Machinery and Equipment	Other Assets and Trade Tools	Tooling, Dies, and Molds
2024	10,651	1,790	1,953	168	629	825	368	990	736	3,192
2023	5,025	40			3,500		430	430		625
2022	1,842		1,767		75					
2021	10,780	6,630		4,150						
2020	924								924	
2017	20	20								
Totals	29,242	8,480	3,720	4,318	4,204	825	798	1,420	1,660	3,817

Calculations are based on Cost, Age, Life and PV%

Item#	Description	Year Acq	New/Used -Age	L F	PV %	Cost	Calced FMV	Manual FMV	Category
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Computer Equipment									
15	Printer table	2024	N-1	5	85	55	47		Computer Equipment
21	Dell Dimension 8200	2024	N-1	5	85	2,050	1,743		Computer Equipment
Total for 2024						2,105	1,790		
14	Disk Server	2023	U-9	5	20	200	40		Computer Equipment
13	Nine Dell computers	2021	N-4	5	34	19,500	6,630		Computer Equipment
2	RadioShack TRS-III	2017	N-8	5	20	100	20		Computer Equipment
Total Cost for Computer Equipment						\$21,905	\$8,480		

Electronic Equipment									
16	Blueprinting machine	2024	N-1	6	87	2,100	1,827		Electronic Equipment
35	Copier	2024	N-1	6	87	145	126		Electronic Equipment
Total for 2024						2,245	1,953		
40	CAD Drafting table	2022	N-3	6	59	2,995	1,767		Electronic Equipment
Total Cost for Electronic Equipment						\$5,240	\$3,720		

Forklifts and Construction									
10	Tires for forklift	2024	U-8	6	28	600	168		Forklifts and Construction
42	CASE forklift	2021	N-4	6	50	8,300	4,150		Forklifts and Construction
Total Cost for Forklifts and Construction						\$8,900	\$4,318		

Furniture and Fixtures									
19	Receptionist desk	2024	N-1	10	92	350	322		Furniture and Fixtures
29	Couch	2024	N-1	10	92	100	92		Furniture and Fixtures
37	Misc furniture	2024	U-8	10	43	500	215		Furniture and Fixtures
Total for 2024						950	629		
12	Old Mahogany desk	2023	U-9	10	35	10,000	3,500		Furniture and Fixtures
28	Lamps	2022	U-10	10	30	250	75		Furniture and Fixtures
Total Cost for Furniture and Fixtures						\$11,200	\$4,204		

Leased From Others									
4	Dell Dimension	2023	N-2						Leased From Others
Lease/Consignment Info:		Bev Anderson, 325 Anderson Street, (405) 111-3333 Term : 2 years Payment/Rent : \$25 First Year of Lease : 2023 Age : 2							
5	Dell Dimension Computer	2020	N-5						Leased From Others
Lease/Consignment Info:		Bob Henderson, 123 Bobby Street, (918) 252-1234 Term : monthly Payment/Rent : \$250 First Year of Lease : 2020 Age : 5							
Total Cost for Leased From Others									

Leased To Others									
7	Leased old chairs to Dairy Queen	2024	N-1	5	85	900	765		Leased To Others
Lease/Consignment Info:		Lessee Name here, lessee's address, lessee's phone Term : 36 months Payment/Rent : \$500 Age : 1							
20	Leased mapping machine to Ralph	2024	U-8	5	20	300	60		Leased To Others
Lease/Consignment Info:		Ralph Smith, 333 Smith lane, (918) 232-3232 Term : 2 years Payment/Rent : \$75 Age : 8							
Total for 2024						1,200	825		
Total Cost for Leased To Others						\$1,200	\$825		

Leasehold Improvement									
34	Repaired sign	2024	N-1	10	92	225	207		Leasehold Improvement
39	Curb put in	2024	N-1	10	92	175	161		Leasehold Improvement
Total for 2024						400	368		
1	New sign	2023	N-2	10	86	500	430		Leasehold Improvement
Total Cost for Leasehold Improvement						\$900	\$798		

Machinery and Equipment									
17	Standard lathe	2024	U-10	10	30	3,300	990		Machinery and Equipment
3	Brookings sheet bender - model 100A	2023	N-2	10	86	500	430		Machinery and Equipment
Total Cost for Machinery and Equipment						\$3,800	\$1,420		

Sample Oklahoma 901 (Doug Anderson) 9719 S 92 E Ave - Tulsa, OK 74133 County: Tulsa	Acct # 75253-55-55-12345	Asset Listing Grouped by Category, Year Acquired	Tax Year 2025
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Item#	Description	Year Acq	New/Used -Age	L F	PV %	Cost	Calced FMV	Manual FMV	Category
Other Assets and Trade Tools									
9	Misc tools, wrenches, screwdrivers etc	2024	N-1	10	92	800	736		Other Assets and Trade Tools
41	Multi-rack CD burner/labler	2020	N-5	10	77	1,200	924		Other Assets and Trade Tools
Total Cost for Other Assets and Trade Tools						\$2,000	\$1,660		
Tooling, Dies, and Molds									
18	Various molds for proto-typing	2024	N-1	3	70	4,400	3,080		Tooling, Dies, and Molds
26	Power drill	2024	N-1	3	70	160	112		Tooling, Dies, and Molds
Total for 2024						4,560	3,192		
27	Hammer and tong set	2023	N-2	3	50	1,250	625		Tooling, Dies, and Molds
Total Cost for Tooling, Dies, and Molds						\$5,810	\$3,817		
Grand Totals for All 29 Assets						\$60,955	\$29,242		

Who must file

All business concerns, corporations, partnerships and professionals are required by Oklahoma statutes to file each year a statement of taxable assets as of January 1, which are located within this county. This rendition must be signed by an owner, partner, officer of the corporation or a bonafide agent.

Penalties

Failure to file by March 15th will subject the taxpayer to a mandatory penalty of 10 percent, or a 20 percent penalty if not filed by April 15th (68 O.S. Section 2836C). If received through the mail by this office, it must be postmarked no later than March 15th. Postage metered mail overstamp by the Post Office after March 15th, will carry the mandatory penalty.

Taxpayers Filing Form 901 in this County

Attach a complete detailed listing of all TANGIBLE assets used in business, grouped by description, year acquired and original cost, and items that have zero book value, use reporting Asset Listing 904 Schedule 3 or 3A, which is available from the county assessor. Report ONLY TANGIBLE ASSETS.

North American Industry Classification System (NAICS)

This is your six digit Federal Business Activity Code.

Location of Property

You must file a separate rendition for each location for assessment allocation to the various school districts.

Original Cost Values

Report the original cost, including freight-in and installation costs. Do not deduct investment credit, trade-in allowances or depreciation. If unknown, estimate the original cost. Estimated costs will not be depreciated without supporting documents.

Year Acquired

This is the purchase date. Depreciation cannot be calculated unless the year acquired is reported.

Leasehold Improvements

Report cost and detailed description of improvements to property owned by others. Do not report building expansions or repairs, rough plumbing or electrical service, which are included in real estate values. Report all other items such as partitions, new store fronts, etc.

Furniture and Fixtures

Items included: office desks, chairs, credenzas, file cabinets, table booths, shelving display cases, racks, gondolas, retail fixtures, hotel and motel furnishings, apartment appliances, etc.

Electronic Equipment

Items included: calculators, copiers, drafting machines, blueprinting machines, fax machines, postage machines, telephone equipment, typewriters, lunch room appliances, etc. Also, include electronic and computer controls used with machinery and equipment.

Computer Equipment

Items included: computer hardware, monitors, drives, and other such hardware components. Custom software is exempt as an intangible.

Machinery and Equipment

Items included: auto repair, agricultural, bakeries, barber and beauty shops, cleaning and laundry, fuel storage tanks, gas pumps, medical, restaurants, signs, theaters, etc. All equipment and machinery (forklifts, mobile yard cranes, drilling rigs, tools) are also included. Equipment installed on trucks or trailers after purchase must also be reported. Do not list licensed vehicles such as autos, trucks, semitrailers, boats over 10 h.p., etc.

Forklifts and Construction Equipment

Items include: forklifts, back hoes, compactors, dozers, draglines, earth movers, graders, mobile cranes, rollers, trenchers, etc.

Tooling, Dies and Molds

Items include tooling, dies, punches, molds, patterns, jigs, etc.

Trade Tools and Equipment

Include items used by carpenters, cement finishers, craftsmen, electricians, masons, mechanics, repair services, roofers, etc.

★ Leased to Others

List lessee, address, asset type, original cost, and age of asset. Additional sheets may be attached, if necessary.

★ Leased from Others

List lessor, address, asset type, age of asset, and beginning year of lease. Additional sheets may be attached, if necessary.

Inventories

Add your total monthly inventories. Then divide the sum by the number of months you have inventory in this county for the year to determine your average inventory. Inventories held for others or consigned must be reported separately. Inventory claimed exempt must be accompanied by a Freeport Exemption Form (901-F). Companies primarily engaged in selling of lumber and other building material including cement and concrete except for home centers classified under Industry No. 444110 of the North American Industrial Classification Systems (NAICS) Manual, shall be assessed at the average inventory value on hand each January, 1 and December, 31 of the same calendar year.

If the Business is Sold, Closed or Name Changed

To avoid possible incorrect or duplicate assessments, taxpayers should provide information as follows:

- * Business Sold: date of sale, name and address of new owner.
- * Business Closed: date of closing or date all personal property was disposed, report location and value of any remaining property still owned on the assessing date, even if in storage.
- * Business Name Change: date of change and new name.

Intangible Business Personal Property

If any intangible property is imbedded in the reported assets the intangible property must be identified and valued to the county assessor with supporting documentation. Supplemental Form 901-IP must be used for any submission.

- ★ **For Taxpayer:** Use the space provided on page 1 for the taxpayer estimated fair cash value defined by Oklahoma Law as being the price the property would bring at a fair voluntary sale, as of January 1. S [68 OS Sec. 2802(19)].